

COLEBY PARISH COUNCIL MEETING

Held at remotely via Zoom on Tuesday 7th July 2020 at 7.30pm

MINUTES

		ACTION
	<u>DECLARATIONS OF INTEREST:</u> None	
	<u>PRESENT</u> Cllr Karen Playford (Chairman) Cllr Graham Brown, Cllr Andrew Long, Cllr Barry Earnshaw, Cllr Alan Vivian, Cllr David Knowles, Cllr Jamie Cartwright, District Cllr Marianne Overton, District Cllr Lucille Hagues, Sue Makinson-Sanders (Clerk) <u>APOLOGIES:</u> County Councillor Ron Oxby - reports received	
17.40	<u>PUBLIC FORUM:</u> Reference was made to the planning application for 19 Blind Lane by a neighbour. The neighbour had been advised that the plans are to be significantly revised and they will not then be objecting. NKDC should be asked to reconsult on this application due to the significant changes to the proposed works. The planning application for 12 Coronation Crescent was raised. This is an agenda item see below.	SMS/Cllr Overton/Cllr Hagues
17.41	<u>APPROVAL OF MINUTES OF PARISH COUNCIL MEETING 5th May 2020.</u> Cllr Playford requested approval of the Minutes. Proposed by Cllr Long and seconded by Cllr Vivian. These were approved by all councillors present. Cllr Playford signed the Minutes as a true record.	
17.42	<u>Clerk's Reports</u> a) Agenda sent to all on Parish Mailing List and placed on the notice board and website. All residents on invited to join the remote meeting via Zoom. b) Audit. The Parish Council Accounts have been completed and audited by the Internal Auditor. i) Cllrs approved the Annual Governance Statement. Cllr Earnshaw proposed approval, Cllr Palyford seconded and all Cllrs unanimously approve. ii) Cllrs approved the Accounting Statements in the Return, Cllr Cartwright proposed, Cllr Long seconded and all Cllrs approved iii) Cllrs approved the Certificate of Exemption, Cllr Brown proposed, Cllr Long seconded and all Cllrs present approved. Clerk to publish notices. c) Western Power - electrical undergrounding works. Letter sent to all residents by Western Power with timings for commencement and completion of the work. Parish Council met with representatives and identified areas where remedial work required. Further meeting to be held when work completed to check for any areas that are not satisfactory. Cllr Long reported on the legal issues that had held matters up for so long. Work commenced on the substation on the 6 th July 2020. Cllr Vivian reported that agreement had been reached regarding fencing and placing of bins in new location at the Playing Fields. d) V E Day Events. Events postponed to weekend of 7 th 8th	SMS

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	<p>and 9th May 2021. All bookings and deposits paid transferred to this date.</p> <p>e) Viking Way Repairs. Cllr Earnshaw reported that the Parish Council had been invited to submit a grant application however loan funding applications for the project pending any grant payment had proved unsuccessful. Cllrs approved a self aid project to install 3 drains to take water into field.(Option 2). Cllr Cartwright to contact Abba Plant to use equipment. Vote of Thanks to Gerald Needham for offering to assist by cutting back hedges and land above the path. Parish Clerk to contact Countryside Officer to confirm steps being taken. Cllrs unanimously approved a spend of up to £1000 for the project.</p> <p>f) Wellhead Door/Noticeboard.. Ian Thompson now working and to be asked to fit. If not available clerk to contact alternative joiners.</p> <p>g) Bench Lowfields Cemetery - Mrs Butler has agreed to donate a bench (Sapelle hardwood at a cost of £495.00). Cllrs approved the obtaining of quotes for a concrete plinth. Clerk to obtain quotes.</p> <p>h) Flytipping. Increase in fly tipping. Continually reporting to NKDC. Forward details to Cllr Overton</p> <p>i) Dog Fouling. This is improving. Less people walking dogs through village and using pathways. Cllr Playford will make new signs</p> <p>j) Covid 19- Easing of Lockdown /Recovery Phase implications for Parish Council. Meetings to continue remotely under Government guidelines.</p> <p>k) Community Help during Coronavirus. Cllrs approved a vote of thanks to all those residents and businesses who have volunteered and ensured that Coleby Residents have been adequately cared for by way of food, prescriptions, shopping and phone calls.</p> <p>l) Local Highways Teams - Priorities for Coleby. Clerk to forward details of repairs required to Cllr Overton. Potholes and surface uneven on Lowfields. Drain culvert on Hill Rise, gully adjacent to Glebe House Rectory Road.</p> <p>m) Trees on Village Greens - concerns raised by residents as to size of trees, Cllrs approved Clerk to contact Tree Officer with a view to these being pruned and height reduction.</p> <p>n) Clerks Salary - Cllrs approved salary increase to £11.00 per hour backdated to 01.07.20. Salary to be reviewed at AGM meetings.</p>	<p>Cllr Cartwright</p> <p>SMS</p> <p>SMS</p> <p>SMS</p> <p>SMS</p> <p>Cllr Playford</p> <p>SMS</p>
17.43	<p><u>PLANNING:</u></p> <p>a) Application Erection of single storey rear extension 2 Avenue Villas - decision awaited</p> <p>b) Application Demolition existing conservatory and erection 2 storey side extension and detached double garage 19 Blind Lane - clerk confirmed the PC had been advised of revised plans being submitted.</p>	

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	<p>c) Tree Works Application Pantiles Rectory Road -granted d) Application replacement oil tank The Garden House Far Lane - pending decision e) Application repairing and reroofing of garage block with the insertion of a first floor and external adjustments to oil tank The Garden House Far Lane - pending f) Application alternations to existing fish pond including conversion to swimming pool, alterations to pool plant room, terrace and landscaping Coleby Hall - awaiting decision g) Tree works application 12 Blind Lane -granted i) Tree Works Ovington House Far Lane - granted h) Application -erection steel framed portal agricultural building for grain/machinery storage - Lodge Farm Heath Road Coleby - granted i) Application erection of 1 dwelling (outline with means of access) Land t 12 Coronation Crescent. Cllrs have viewed the site and Cllrs approved a response to District Council as follows: Councillors approve the application subject to the following conditions * Building line and roof lines to be moved back in line with existing properties on Rectory Road * Views to church as enter village to be retained as at present * Garage to be resited so access to property is from Coronation Crescent using existing access as shared driveway. * Possible pedestrian access from Rectory Road Clerk to foward comments to NKDC Planning.</p>	SMS
17.44	<p><u>POLICE MATTERS:</u> a) Police Report: 2 reported crimes of a violent and sexual nature in Coleby. Police confirmed matters were not considered to be of a nature where residents needed to be notified. Clerk to circulate newsletter. b) NHW - main issue is scams related to covid testing, HMRC tax rebates, TV Licence, credit card/police impersonation. Please be aware Clerk to circulate July newsletter.</p>	SMS SMS
17.45	<p><u>DISTRICT COUNCILLOR REPORTS:</u> District Councillor Lucille Hagues reported as per the attached report. Cllr Ron Oxby's report attached. Cllr Marianne Overton's newsletter attached. District Cllr Overton reported on planning applications for rendering plants at Norton Disney and Skellingthorpe. The Leadenham Polo Club application has been approved despite some opposition. District Cllr Overton expressed thanks to all those for helping local residents during the pandemic. These thanks were echoed by District Cllr Hagues</p>	SMS
17.46	<p><u>CEMETERIES</u> a) Lowfields: Cllrs approved a vote of thanks to Cllr Cartwright for spraying the car park area and to John Cartwright for dragging the car park to get rid of the weeds.</p>	

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	<p>b) Far Lane: i) Burial Request Miss Ann Pilsworth- Clerk researching with local residents - suspended pending lockdown removal.</p>	SMS
17.47	<p><u>FINANCIAL MATTERS:</u> a) Payments to be made: i. Clerks Salary £ (July/Aug 2020) ii. Anglian Water Lowfields Cemetery July/Aug 8.00 iii. Dean West Litter picking July/Aug 60.00 iv. BDG Mowing -grasscutting April 348.00 v. BDG Mowing -grasscutting May 348.00 vi. BDG Mowing -grasscutting June 348.00 vii. Historic Towns and Villages Forum Annual Subs 15.00 viii. CPRE annual subs 36.00 x. Reimburse Cllr Playford Dog Waste Bags 11.79 xi. Autela Payroll Services 57.18 Cllr Vivian proposed and Cllr Earnshaw seconded the payments. Cllrs approved all payments b) Payments received: None c) Payments due: i. VAT reclaim 2019/2020 1658.28 Balances: Cooperative Bank £13277.48 as at 30.06.20</p>	
17.48	<p><u>REPORTS FROM VILLAGE ORGANISATIONS</u> a) Church: Tenders sought for roof repairs. Summer Garden Party postponed to date to be confirmed b) Village Hall: Closed until further notice. VHC Meeting 9th July meeting in person with social distancing. Autumn Ball cancelled. General consensus there will be no car boots this summer. c) School Report: Attached</p>	
17.49	<p><u>CORRESPONDENCE</u> a) Lives- Thank you for donation. b) Lincs Air Ambulance - Thank you for donation c) Letter from Anglian Water re Ancaster/Lincoln pipeline. Clerk to circulate.</p>	SMS
	<p>Meeting closed 8.40pm <u>DATE OF NEXT MEETING</u> PCM Tuesday 1st September 2020 at 7.30pm. Venue or remote to be confirmed.</p>	

Minutes accepted.....

Signed.....(Chairman)