

## COLEBY PARISH COUNCIL MEETING

Held at The Village Hall Coleby on Tuesday 21st May 2019 at 7.450pm  
**MINUTES**

		<b>ACTION</b>
	<b><u>DECLARATIONS OF INTEREST:</u></b> Cllr Long Item 5d)	
	<b><u>PRESENT</u></b> Cllr Karen Playford (Chairman), Cllr Alan Vivian (Vice Chairman) Cllr Graham Brown, Cllr Jamie Cartwright, Cllr Andrew Long, Cllr Barry Earnshaw, Cllr David Knowles Sue Makinson-Sanders (Clerk), <b><u>APOLOGIES:</u></b> None	
<b>16.65</b>	<b><u>PUBLIC FORUM 7.30pm</u></b> A resident raised the use of the field by a group of young men with dogs on the Wednesday prior to the elections. Dogs are not allowed on the field. 20 or so vehicles in all. Gate to be kept locked for vehicular access unless event taking place. Overhanging trees Long Belt Broughton Lane and on Dovecote Lane, Clerk to report to highways	SMS
<b>16.66</b>	<b><u>APPROVAL OF MINUTES OF PARISH COUNCIL MEETING 8th March 2019</u></b> Cllr Playford requested approval of the Minutes. Proposed by Cllr Vivian and seconded by Cllr Brown. These were <b>approved</b> by all councillors present. Cllr Playford signed the Minutes as a true record.	
<b>16.67</b>	<b><u>DISTRICT AND COUNTY COUNCILLOR REPORTS:</u></b> Councillors <b>approved</b> the bringing forward of this item to enable County Councillor Ron Oxby to present his report. Copy attached.	
<b>16.68</b>	<b><u>Clerk's Reports</u></b> a) <b>Agenda</b> sent to all on Parish Mailing List and placed on the notice board and website. b) <b>Election Results</b> - Councillors old and new were welcomed to the Parish Council and thanks expressed to Cllr Jo Shaw and Cllr Huw Davies who had stood down from the Parish Council. c) <b>Parish Council Audit</b> i) Councillor Vivian proposed and Cllr Cartwright seconded approval of the Annual Governance Statement and Certificate of Exemption which all Councillors <b>approved</b> ii) Councillor Long proposed and Councillor Earnshaw seconded the Accounting Statements in the Return for the Year Ended 31 <sup>st</sup> March 2019, which Councillors unanimously <b>approved</b> d) <b>Precept</b> -receipt of the annual precept of £9500.00 reported. e) <b>Insurance</b> - Councillor David Knowles proposed and Councillor Graham Brown seconded renewal of the Parish Council Insurance with Zurich Insurance, which Councillors <b>approved</b> . f) <b>CPRE</b> - Councillors <b>approved</b> renewal of membership of CPRE g) <b>Membership Historic Towns and Villages Forum (formerly ASHTAV)</b> - Councillors <b>approved</b> renewal of membership h) <b>Wellhead Repairs:</b>	SMS  SMS  SMS

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<p>i) Work on the Wellheads has completed. Thanks to Jason the Mason for an excellent job. Cllr Earnshaw to prepare press release and seek payment from Wren of the grant funding.</p>	<p>SMS/Cllr Earnshaw</p>
<p>ii) <b>Tesco Bags Grant</b> - a successful application has been made and grant funding of £1000 secured for improvements to Lowfields Cemetery. Scheme of work to be agreed. Meeting on site to discuss.</p>	<p>SMS/Cllrs</p>
<p>i) <b>Cliff Cluster Representative/Community Collaboration</b> - Cllr Earnshaw volunteered to take over from Cllr Shaw (retired). Councillors <b>approved</b>. Cllrs to complete the Community Collaboratuion survey.</p>	<p>Cllr Earnshaw/SMS Cllrs</p>
<p>j) <b>Best Kept Village Competition</b> - Thanks to all who turned out for the Village Tidy Up 18<sup>th</sup> May 2019. Clerk reported village looking tidy. Thanks to Gerald Needham for disposing of garden waste from the clean up. Judging commences 27<sup>th</sup> May 2019 over three months.</p>	
<p>k) <b>Speed Indicator Device</b> - choice of sites in village agreed. Parish Council's contribution to cost paid to Bracebridge Parish Council. Clerk to seek up- date on purchase. Clerk has had a request from a resident for warning signs by the bus stops on A607 due to speed of drivers on A607. Councillors reported that there are signs in existence already.</p>	<p>SMS</p>
<p>l) <b>Rectory Road Street Light Replacement:</b> Light now installed. Thanks to Eagle Electrical.</p>	
<p>m) <b>Coronation Crescent Bench Repairs:</b> NKDC's insurers continuing to decline responsibility. Clerk to claim on Parish Council's insurance.</p>	<p>SMS</p>
<p>n) <b>Grass Cutting Agreement</b> - renewed with Lincolnshire County Council</p>	
<p>o) <b>Far Lane Cemetery Light</b> - unsuccessful attempt to get a light installed in the lantern over the gate. Thanks to Barry Devonald and Quent Stott for their efforts. Clerk to see if Western Power will put supply to light when carrying out electrical installation works in Far Lane.</p>	<p>SMS</p>
<p>p) <b>Membership if ICCM (Institute of Cemetery and Crematorium Management)</b> - Councillors decided against joining.</p>	<p>SMS</p>
<p>q) <b>Autela Payroll Services</b> - Councillors <b>approved</b> increase in annual fees required for this service. Clerk to request annual billing to obtain discounted fees.</p>	<p>SMS</p>
<p>r) <b>LALC Membership Renewal</b> -Councillor <b>approved</b> renewal of membership.</p>	<p>SMS</p>
<p>s) <b>Councillors Networking Day</b> - no one available to attend. Clerk may attend.</p>	
<p>t) <b>GDPR Policies and Councillor Emails:</b> The Privacy Notices have now been drafted and work is ongoing on policy documents. Cfd.</p>	<p>SMS/DO'C</p>
<p>u) <b>Viking Way/Hill Top Footpath 784.</b> Clerk advised no response from landowner but area sprayed and strimmed by</p>	

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	<p>residents. <b>Thanks</b> to residents concerned.</p> <p><b>v) Code of Conduct</b> - Councillors <b>approved</b> adoption of the NKDC format for the code.</p> <p><b>w) Internet Security Training Session</b> - taking place at the Village Hall on 28<sup>th</sup> May 2019 at 7.30. Places can be booked with Barry Devonald</p> <p><b>x) Community Infrastructure Levy</b> - Clerk to contact NKDC regarding any levy due from development on Dovecote Lane.</p>	<p>SMS</p> <p>SMS</p>
<p><b>16.69</b></p>	<p><b><u>PLANNING:</u></b></p> <p>a) Dovecote Lane Development: Builders failed to respond to request to cover the manholes in the verge at the entrance to the development as dangerous and for verges to be made good. Clerk to contact NKDC.</p> <p>b) ) Application Vary Conditions- The Kitchen Sleaford Road Nocton Heath - granted</p> <p>c) Tree Works 2 Dovecote Lane - granted</p> <p>d) Application Prior Approval for a proposed change of use of agricultural building to a dwelling house Manor Farm Coleby Lowfields- Councillors <b>approved</b> by a majority of those present the following response: Coleby Parish Council after careful consideration, is comfortable with the planning proposal at Manor Farm subject to the following conditions:</p> <p>1.1 Full compliance with the requirements of the appropriate planning regulations relating to the change of use from an agricultural barn to residential accommodation;</p> <p>1.2 Such conditions should include those relating to compliance with the specific drawings submitted, selection and approval of external walls and roof cladding materials, as well as specification for the windows, doors and rainwater goods;</p> <p>1.3 In addition, given the sensitivity of this location, consideration should also be given to restrictions and appropriate conditions there being no "free standing garden buildings , together with the design and specification of the boundary fencing for the proposed dwelling and its pre-agreed garden areas;</p> <p>1.4 The "farmhouse" will be used for agricultural purposes only and will be tied accordingly:</p> <p>1.5 The purpose of the residential development is to sustain the future of the agricultural business and local economy and will contribute to environmental wellbeing both from a carbon footprint contribution and to the sustainability of wildlife and be sympathetic to the rural landscape within which it sits;</p> <p>1.6 The residential development will enhance site security, particularly in relation to agricultural machinery, equipment and storage of agricultural produce.</p> <p>In the event of the above conditions not being met, Coleby Parish Council will not be comfortable with the proposed</p>	<p>SMS</p>

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	change of use and will not support the proposal. It should be noted that Cllr Long questioned whether or not the proposed Condition 1.4 was relevant or legally enforceable in the context of this being a C3 Application for 'change of use' from a farm building to a dwelling.	
16.70	<p><b><u>POLICE MATTERS:</u></b></p> <p>a) Police Report: No crime reported from 8<sup>th</sup> March to 21<sup>st</sup> May 2019. New poster to be provided. Two of current PCSO's going on police training next month but a new PCSO will be sought,</p> <p>b) NHW - It has been quiet but a few scam warnings still being received.</p>	
16.71	<p><b><u>CEMETERIES</u></b></p> <p>a) <b>Lowfields:</b> Site meeting to be arranged to discuss improvements following successful grant application to Tesco Bags. Cllr Cartwright to spray off weeds in car park</p> <p>b) <b>Far Lane:</b></p> <p>i) Burial Request Miss Ann Pilsworth. Clerk to publish notice in local press to find families.</p> <p>ii) Cllrs <b>approved</b> interment of ashes in grave of Leonard Holt for Jean Craswell. Eastwood</p>	<p>Cllr Cartwright</p> <p>SMS</p>
16.72	<p><b><u>FINANCIAL MATTERS:</u></b></p> <p>a) <b>Payments to be made:</b></p> <ol style="list-style-type: none"> <li>i. Coleby Village Hall - £20.00 (Meeting 21<sup>st</sup> May 2019)</li> <li>ii. CPRE Best Kept Village £9.00</li> <li>iii. Insurance £396.14</li> <li>iv. Clerks Salary May/June 2019</li> <li>v. Autela Payroll Services £47.00</li> <li>vi. Anglian Water Lowfields Cemetery £3.50 pm</li> <li>vii. Anglian Water Far Lane Cemetery £13.18 Qtr</li> <li>viii. Bdg Mowing Contractors April 2019 £304.00</li> <li>ix. CPRE Membership Renewal £36.00</li> <li>x. Historic Towns and Villages Forum Renewal £15.00</li> <li>xi. LALC Membership Renewal £146.28</li> <li>xii. Bracebrige Heath parish Council SPID £260.00</li> <li>xiii. SMS reimburse re Eagel Electrical Rectory Road Streetlight £332.40</li> <li>xiv. Jason Henfry Stonemasons Wellhead repairs £4320.00</li> <li>xv. Dean West Litter Picking May/June 2019 £60.00</li> </ol> <p>Payments proposed by Councillor Playford and seconded by Cllr Cartwright. All Councillors <b>APPROVED</b>.</p> <p>b) <b>Payments received:</b></p> <p>i) £9500.00 annaul precept</p> <p>c) <b>Balances:</b> Cooperative Bank £16891.51 as at 24.04.19 Nottingham Building Society £383.64. This account earned £0.38 in a year. Councillors <b>approved</b> closure of this account and transfer of the funds to the current account</p>	<p>SMS</p>
16.73	<p><b><u>REPORTS FROM VILLAGE ORGANISATIONS</u></b></p> <p>a) <b>Church:</b> Cllr Long reported that. Quotations are currently in the process of being obtained for undertaking the required</p>	

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	<p>works as contained within the Quinquennial Report, the main item being the South Aisle Roof.</p> <p>Summer Garden Party, is to be held at The Old Rectory Sunday 14th July, starting at 3pm and running into the evening. There will be live music from professional vocalist and musician George Simpson, as well as from local soul and party band, Soul FX. Tickets available from Andrew Long, Sue Makinson – Sanders and Beth Devonald £15 per person (under 16's free). Church is being floodlit as a temporary precaution due to local lead thefts. Next VCC meeting 4th June.</p> <p>b) <b>Village Hall:</b> Next meeting 18<sup>th</sup> June. Coleby Harvest Charity Ball Saturday 28th September. Tickets available from Andrew Long or Guy Glaves at £60, to include a 4 Course Table Service Meal, along with live music from popular party band Crazy Ape. Tables nearly all full.</p> <p>c) <b>School:</b> Report attached. Concern raised over falling numbers. Jo Shaw FOCS reported school struggling financially. Councillors approved purchase of items for use at the school, a mud kitchen and planters. Clerk to order. Total cost to be met by Parish Council £343.99</p>	SMS
16.74	<p><b><u>DISTRICT COUNCILLORS REPORT:</u></b> District Councillor Overton thanked all residents for turning out to vote in the Local Elections. Highest turnout in the district with 40%. Louise Hagues elected. Debbie Barnes is now CEO of Lincolnshire County Council. Plan is to increase support for commercial activity to subsidise services. EU elections on 23<sup>rd</sup> May 2019.</p>	
16.75	<p><b><u>CORRESPONDENCE</u></b> i) Cereals Event Road Closures June 2019</p>	
	<p>Meeting closed 9.10pm <b><u>DATE OF NEXT MEETING</u></b> Tuesday 2<sup>nd</sup> July 2019 at 7.30pm.</p>	

Minutes accepted.....

Signed.....(Chairman)