

Explanation of variances – pro forma

Name of smaller authority: **Coleby Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21**: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020 £	2021 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	7,810	4,669					
2 Precept or Rates and Levies	9,466	9,821	355	3.75%	NO		
3 Total Other Receipts	5,262	3,978	-1,284	24.40%	YES	Income in 2020 included 2 large grants towards work on the cemetery, £1000, and the Wellhead Restoration, £3600.00. Also received in 2020 were £95 grant for litter picking and £34 as part of the precept with £283 refund claimed on Vat and £250 of sundry income(interment of ashes, plot reservation and wayleave payment. In 2021 grants totalled £976.00, the vat reclaim was £1658.00, sundry income totalled £909 and a donation towards a bench purchase of £435.00 was received.	
4 Staff Costs	3,151	3,625	474	15.04%	YES	Clerk's pay in 2020 was £10.10 per hour giving an annual salary of £3151.00 In July 2021 the clerk received a pay rise from £10.10 per hour to £11.00 per hour commencing 01.07.20	
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	14,718	6,314	-8,404	57.10%	YES	Payments in 2020 included the Wellhead restoration works at a cost of £4320.00, a new door installed in the wellhead for £720.00, gates were installed at Lowfields Cemetery for £3403.00.	
7 Balances Carried Forward	4,669	8,529			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	4,669	8,529				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	36,611	37,046	435	1.19%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)