

## COLEBY PARISH COUNCIL MEETING

**The next meeting of the Parish Council will be at The Village Hall on Tuesday 3rd May 2022 from 7.30pm.**

All Councillors are summoned to attend.

There will be a 15 minute public forum at the commencement of this meeting and the public are invited to attend and let the Parish Council know of any issues.

### **AGENDA**

#### **1. Declarations of Interest:**

#### **2. Present and Apologies:**

#### **3. Approval of Minutes:**

- i) Minutes of Meeting held on the 1 March 2022
- ii) Minutes of Extraordinary Meeting 14<sup>th</sup> April 2022

#### **4. Clerk's Reports:**

- a) Agenda sent to all on email list and posted on website and noticeboard
- b) Offer of tree from U3A - Kay Parker update
- c) Western Power/BT update on remedial works following electrical installation-update
- d) Dyke Excavations Coleby Lowfields - update
- e) Queen's Platinum Jubilee
- f) Audit-
  - i) Approval of Certificate of Exemption
  - ii) Approval of Annual Governance Statement
  - iii) Approval of Accounting Statements
- g) Annual Renewal of Parish Council Insurance
- h) Annual Review of Neighbourhood Plan
  - i) Wellhead Pump Casing
  - j) Trees - Tempest Green and Blind Lane Greens
  - k) Road Repairs Hill Rise

- l) Reflectors A607 replacement or removal
- m) Charity Giving
- n) Annual Review of Planning Application Procedures
- o) Annual Review of Parish Council policies

**5. Planning:**

- a) Planning Application and Listed Building Consent West Hall Coleby - replacement existing conservatory with a new garden room, loft conversion and internal alterations.
- b) Prior Approval Development Change of Use the Bell Inn from Commercial, Business and Service (Class E) to single dwellinghouse(Use Class C3).

**6. Police Reports:**

- a) Police
- b) Neighbourhood Watch

**7. County & District Councillor Reports:**

**8. Cemeteries:**

- a) Lowfields Cemetery:
- b) Far Lane Cemetery -

**9. Financial Matters:**

- a) Payments to be made:
  - i. Clerks Salary £ (May/Jun 2022)
  - ii. Litter Picking Dean West (May/Jun 2022) @ £30.00pm Total £60.00
  - iii. Anglian Water Lowfields Cemetery (May/Jun 2022 ) @ £4.00pm Total £8.00
  - iv) Anglian Water Far Lane Cemetery (Jan/April Qtr 2022) £12.34
  - v) Coleby Village Hall Hire Meeting £20.00 14.04.22
  - vi) Coleby Village Hall Hire Meeting £20.00 03.05.22
  - vii) Autela Payroll Services Qtr Jan/Mar 2022 £42.00 + £8.40 VAT Total £50.40
  - viii) Zurich Insurance Parish Council Insurance Renewal premium tbc
- b) Payments received :
  - i) Precept £10,208.00

Balance held at Co-Operative Bank as at 19.04.22 £17328.8

**10. Reports from village organisations:**

a) All Saints Church

b) Village Hall

c) Coleby School

**11. Correspondence:** None

**Date of Next Meeting Tuesday 5th July 2022 at 7.30pm**

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