

MINUTES OF ANNUAL MEETING OF COLEBY PARISH COUNCIL

Held at the The Village Hall Rectory Road Coleby on Tuesday 6th May 2025 at 7.15pm

Present: Councillor Alan Vivian, Councillor Theresa Brewer, Councillor Andrew Long, Councillor Jens Pedersen, Councillor Quent Stott Councillor Harriet Earnshaw, County Councillor Ian Carrington, District Councillor Matthew Cooper, District Councillor Lance Pennell and Sue Makinson-Sanders Clerk

Apologies: Councillor Robert Hall

20.58 **Election of Chairman:** Councillors unanimously **approved** appointment of Councillor Robert Hall as Chairman

20.59 **Election of Vice Chairman:** Councillors unanimously **approved** appointment of Councillor Alan Vivian as Vice Chairman

20.60 **Approval of Minutes of Meeting held 14th May 2024:** Councillor Brewer proposed and Councillor Vivian seconded approval. Councillors **approved** the Minutes

20.61 **Matters arising:** None

20.62 **Confirmation of Clerk's Employment:** Proposed by Councillor Pedersen and seconded by Councillor Earnshaw, Councillors **approved** the Clerk's employment

20.63 **Clerk's Report on Accounts for year 2024/2025:** Councillors **approved the Clerk's Report** below

CLERKS REPORT ON ACCOUNTS 2024/2025

On the 31st March 2024 the Parish Council ended the financial year with £14395.00 in the current account and ended the financial year on the 31st March 2025 with £11013.52. The lower balance at the year end is mainly due to the fact that £4084.39 of unused grant money for the Neighbourhood Plan Review had to be refunded. The Precept received from North Kesteven District Council reflected an increase on the previous year's precept with a receipt of £11250.00

The following grants were received:

North Kesteven District Council Litter Picking	£ 95.34
Groundwork UK Neighbourhood Plan Review (2 nd Grant app)	£ 3754.00
VAT was reclaimed totalling	£ 999.89
Other income	£3651.31
This was for items such as burials, ashes interments, plot reservations and memorials and the wayleave on the telegraph pole in the Lowfields Cemetery	

in addition to some donations towards planning consultancy fees and repairs to the cemetery wall.

In total the Parish Council received income of £19750.54 in the financial year to 31 March 2025.

The Parish Council's main expenditure remains grasscutting and salary for the clerk. Total expenditure for the year to 31st March 2025 was £23,132.02 Other than grasscutting and salary the largest items of expenditure were the Neighbourhood Plan Revision for which further grant funding has been obtained, the repairs to the cemetery wall and cemetery maintenance, Insurance and the Coronation plaque which is awaiting installation.

The Parish Council's expenditure this year exceeded its income by £3381.48. This is partly explained by the fact that the grasscutting contractors are now VAT registered and therefore there is vat to pay on their charges but this will be reclaimed in the next financial year 2025/2026.

VAT reclaimable for 2024/2025 is £1465.28 and a claim has been submitted to HMRC

Donations were made as follows:

All Saints Church for lighting	£100
Royal British Legion Wreath	£50.00
St Barnabas Xmas Tree Collection	£19.93

The Parish Council continues to employ a clerk and to meet all its liabilities.

The internal auditor, Andrea Smith has now audited the accounts and the Annual Audit is to be approved at the Parish Council meeting. Immediately following this meeting.